

Forensic Investigations • Legal Services • Auditing Services • Technical Counter Surveillance





Introduction

Analytical Forensic Investigation Services (AFIS) was established in early 2014 in response to need for services which demanded specialized skills, knowledge, professionalism and commitment in Auditing, Legal and Forensic Investigations both in the public and private sectors.

In all business operations AFIS maintains the highest standards of integrity, professionalism and dedication and with absolute confidentiality. Any research that may be required is performed discretely and without traceability to the client. Work and people ethic remain a key part of all AFIS staff on a daily basis.

Company Vision and Mission

Vision

Our vision is to provide the best investigation and consultancy services to government, semi-state, s corporations and individuals within South Africa.

Mission

Our mission is to provide a professional, confidential and honest service tailor made to suit each client's unique requirements, this includes:

-  Commitment to operate in such a way that our clients' needs are met and the identified irregularities dealt with in a timeously manner.
-  To ensure a positive service relationship is maintained between all role players at all time.
-  To provide excellent service.
-  Lead various Forensic Departments in investigations when requested.
-  Skill transfer and skill development.

Locations

South African Head Office

**2 Einstein Street, Highveld Techno Park,
Centurion, Gauteng, 0169**

Task Teams are deployed from the branch offices based in Mpumalanga, Kwa Zulu Natal, Eastern Cape, Western Cape, Limpopo, Northern Cape, North West Province and Free State.



International Head Office

**29th Floor, South Beach Tower, 38 Beach Road,
Singapore, 189767**



Background

With many years of combined experience in law enforcement, forensic investigation, private investigation, auditing experience and legal experience in litigation and criminal law, we pride ourselves as the experts in the industry.

Mandate and Objectives

AFIS is set up to:

- Make a significant impact in redressing irregular behaviour, weak processes and recovering past and preventing future losses through our forensic interventions. The investigations are focused on activities which has a significantly negative impact on a Client's service delivery and reputation
- Enables the Client to recover money lost as a result of unlawful and corrupt activities and to implement corrective action to minimise risk
- Focus on fraud, corruption, misconduct and issues causing risk and loss to the Client

What Differentiates AFIS from other Industry Role Players?

- Service excellence
- Professionalism
- Integrity and honesty
- Unique software solution
- In depth knowledge of:
 - The Constitution of the Republic of south Africa Act,1996
 - The Public Finance Management Act (Act No.1 of 1999)
 - The Municipal Finance Management Act (Act No. 56 of 2003)
 - The Division of Revenue Act (Act No.7 of 2003)
 - The Growth, Employment and Redistribution Strategy (GEAR), 1996
 - The Expanded Public Works Program (EPWP)
 - The Prevention and Combating of Corrupt Activities Act (12 of 2004)
 - Protected Disclosure Act (26 of 2000)
- Public Service Anti-corruption Strategy
- State of the art equipment
- Ability to conduct surveillance and covert operations
- Tracing and apprehending suspects
- Close working relationship[with Law Enforcement and National Prosecuting Authority
- Professionally investigate and present cases to the court
- Appose all bail applications during formal bail applications
- Attend all cases be they criminal, civil or disciplinary and oversee procedures during trials
- Appoint an experience legal advisor during high profile cases to act as a watching brief over cases pending in court
- Privately owned

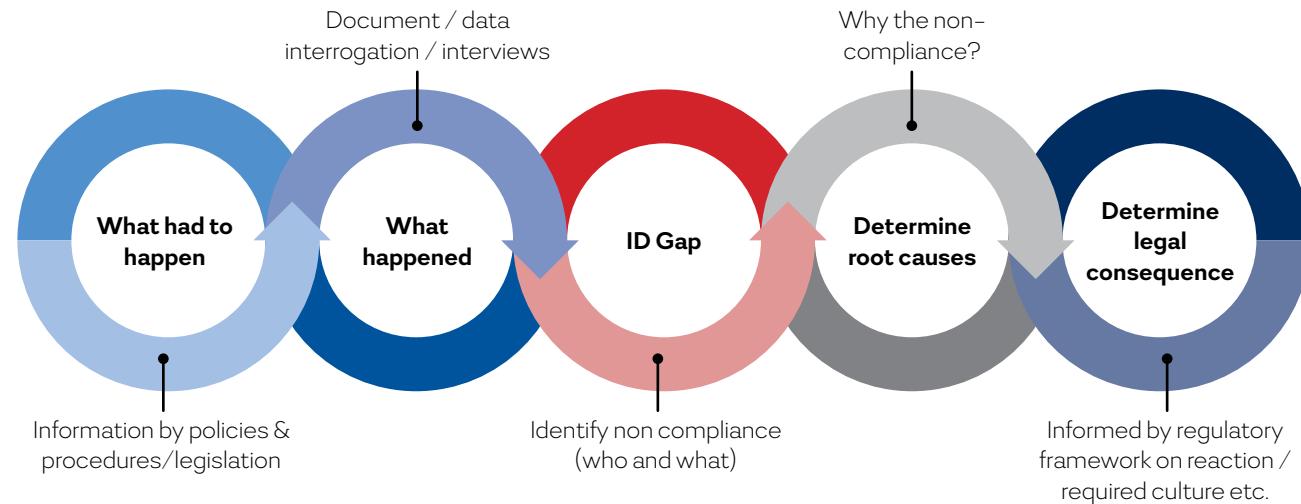
Services

Forensic Investigations

Internal experts include experienced senior forensic investigators, senior managers with corporate fraud and risk experience; senior managers from the private security industry and managers from the Private Investigation Industry.

Due to our extensive experience in both the Public and Private sectors we developed a proven methodology in the way we approach investigations. We take a phased approach based on each client's individual requirements.

What the table below illustrates is that we firstly determine **what** had to happen.



We then determine what in **actual fact did happen** by inter alia capturing all documents in a timeline to identify any form of non-compliance. It is at this stage that we go to all relevant parties and establish why proper procedures were not followed.

Instances of non-compliance are key indicators for possible fraud, corruption, abuse. Conflict of interest etc. After we established the true facts and we have sought explanations from all parties, we apply the law to the facts.

The above will answer the questions of who did **what, when, how and why**.

During the detailed investigation phase we will detect:

- Any fraudulent and corrupt activities;
- Any instances of misconduct (non-compliance with relevant policies such as disclosure of interest requirements, supply chain management policies, the Public Service's code of conduct and ethics and other anti-fraud policies and procedures, etc.);
- Instances of financial misconduct as defined in the PFM;
- Identification and quantification of any fruitless and wasteful and irregular expenditure.

Independent handwriting specialist and polygraph experts are available to both the internal as well as clients at short notice.

AFIS has an experienced team of investigators (mainly ex-policemen and ex-military personnel) who take great pride in their word and have continually proven their professionalism, loyalty and trustworthiness.

These individuals investigate fraud, theft and other security breaches whilst remaining mindful of corporate cultures, policies, sensitiveness as well as individual's rights.

AFIS assures discretion regarding client's public profiles at all times.

Technical Counter Surveillance Measures

Our TCSM team consists of previous National Intelligence and South African Police members who have received training in the U>S>A> and possess the latest equipment and technology to ensure our clients have the peace of mind that their privacy is not being invaded by technical surveillance measures.

Auditing

The Chartered Accountants and professionals have gained extensive experience in various fields.

The partners have been involved in major main board listings on the Johannesburg Stock Exchange and their associates have consulted internationally on behalf of their clients, in countries such as the United States of America and in various African countries (Botswana, Zimbabwe, Tanzania and Uganda).

The partners have also been appointed as auditor of internationally based companies and manages businesses in partnership with major firms of liquidators and judicial managers.

Legal

Our legal teams are competent, qualified and reputable who make your individual requirements our priority.

Social Responsibility

AFIS proudly acknowledges its social responsibility towards its employees, local communities and other stakeholders in striving to make a difference in as many people's lives, as possible.

This is accomplished by means of:

- Employment with a focus on skills development
- Donations
- Building exceptional relationships with customers and suppliers
- Uplifting underprivileged individuals
- Our involvement in the communities in which our employees live and work

Conclusion

Due to ever-changing business and client requirements AFIS is committed to continuously improve business operations while Management is committed to ensure the availability of required resources and finances.

Management further commit to continuously acquiring skills required to ensure the company achieve their objectives.



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